

Principio del formulario

Final del formulario

**Erasmus+ Student Work Placement**

 **Science Laboratory & Classroom Assistants for International Schools in Spain**

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| **EMPLOYER INFORMATION** |
| Name of organisation  | **SEK International Schools** |
| Addresses of schools participating in the programme. | **Colegio Internacional SEK-Catalunya Colegio International SEK-Ciudalcampo** La Garriga. S.S. de los Reyes08530 Barcelona, España 28707 Madrid, España**Colegio International SEK-El Castillo Colegio Internacional SEK-Santa Isabel** Villanueva de la Cañada 28012 Madrid España28692 Madrid, España **Colegio Internacional SEK-Alborán Colegio Internacional SEK-Atlantico** El Ejido, Almeria, España. Boa Vista, Poio. 36005 Pontevedra. **Colegio Internacional SEK-Les Alpes** Flumet-Val d'Arly. 73590 Flumet, France |
| Website | http://www.sek.es/ |
| Short description of the company | SEK International School is a private international school educating children from Early Years to Secondary Education 4 months – 18 years of age. We have centres in Barcelona, Madrid, Pontevedra, Almeria, Dublin, France and Qatar.50 % of the tuition is given in English whilst the remainder is given in Spanish (and also Catalan at SEK-Catalunya and French at SEK Les Alpes). We follow the International Baccalaureate Programme from Infant School through to Primary and Secondary School. We also have an extensive extra-curricular programme. |
| **Application Procedure** | **Send CV, Skype details and covering letter to** **anita.pineda@sek.es****Once reviewed, suitable applicants will be contacted and interviewed by skype.****Please ensure you are eligible for the Erasmus+ Mobility Scheme** |

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| **PLACEMENT INFORMATION**  |
| Description of activities | * Location: Spain
* Placement Duration: 10 months (shorter placements may be considered)
* Suitable for students of: Any Science related degree.
* Language required: English
* Application deadline: April 27th 2018
* Salary: Unpaid, however you will be provided with free accommodation in rented flats or in the campus residence. All bills and internet are included.
* You will also be provided with breakfast and lunch from Monday to Friday.
* Free airport transfers are provided when you arrive to take you to your accommodation and also to take you back to the airport when you complete your contract.
* The successful candidates will be required to purchase their flights to and from Spain or France, personal travel insurance and their International Child Protection Certificate (ICPC)
* You will be assigned a Mentor who will be responsible for your professional development throughout your placement.

Tasks and Responsibilities:This placement is suited to students who would like experience assisting in a private international school that caters for Nursery, Infant, Primary and Secondary Education.You would work alongside and support our bilingual teachers by helping with the planning and developing of activities for the Science labs and making/adapting resources according to the students' abilities and learning styles, carrying out skills-based activities and encouraging communication in English. Intercultural strategies are used to promote a positive learning environment and encourage the pupil’s international mindedness and you would be expected to demonstrate an understanding, patient, warm, and receptive attitude towards the pupils and show interest in their progress.You would help out a maximum of 30 hours per week from Monday to Friday and one Saturday Open morning per term. |
| Locations  | Madrid. La Garriga, Barcelona, Pontevedra, Galicia. |
| Duration  | September 2018 – June 2019  |
| Working hours  | Maximum 30 hours per week, or as required by your University |
| Accommodation  | Accommodation is provided free of charge in the school residence or flats, sharing facilities with other assistants on the same Erasmus+ programme. There are no bills or rent to pay. |
| Details of financial and “in kind” support to be provided | Breakfast and lunch are provided on school days.Transport is provided from/to the airport on day of arrival and departure. |

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| **COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS**  |
| Languages and level of competence required | Spanish is not required as you will have plenty of opportunity to learn and improve the language during your placement. English: Native or minimum level C2 (CEFR) is required.  |
| Computer skills required | Competent level Microsoft Word, Outlook and PowerPoint,  |
| Other | Personal Travel Insurance, EHIC and Child Protection Certificate to be provided by student.  |

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| **INFORMATION PROVIDED BY** |
| Name | Anita Pineda Sampson |
| Department / Function | International Placement Supervisor |
| E-mail address | anita.pineda@sek.es |
| Date | 10/04/2018 |