

Placement Offer Form

A compléter en anglais et à renvoyer au plus tard le 15/04/14 à l'adresse suivante (avec la mention « offre de stage secteur scolaire »):

erasup@2e2f.fr

SCHOOL INFORMATION	
Name of organization	Collège Jeanne d'Arc
Address	273 rue de Genève
Postal Code	01170
City	Gex
Country	France
Telephone	04.50.28.36.08
Fax	04.50.41.94.72
E-mail	secr.col@jda-gex.org
Website	www.jda-gex.org
Size of organization [nr of employees]: small (≤ 50), medium (51-250), large (> 250)	Medium (51-250)
Short Description of the school	Jeanne d'Arc school is a semi private catholic school of about 1700 pupils. The students range from the age of 3 to 18. The school is located just next to the Jura where one can enjoy skiing in the winter or hiking in the spring / summer. Geneva (Switzerland) is a 20 minutes' drive from Gex and is easily accessible by public transport. Annecy and Lyon are two large French cities not far either.

CONTACT PERSON DETAILES	
Name	Bearblock Karine
Department / Function	Teacher
Direct telephone number	04 50 42 31 57
Direct mobile	

Direct e-mail address	k.bearblock@laposte.net
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PLACEMENT INFORMATION	
Department / Function	Language assistant
Description of activities	Teaching and communicating with small groups of French students, aged between 11 and 18.
Duration et period	From September to June
Working hours / Weekly working hours	20 hours a week
City	Gex
Help with finding accommodation	Rooms available at the boarding house, on the premises of the college.
Other	

REQUIREMENTS	
Oral and written language skills	The assistant needs to be able to communicate in French, both writing and speaking.
Field of study	Languages
Computer skills	A basic knowledge of ICT would be an advantage.
Other	